

# **THE CALVERTON PRACTICE** **PATIENTS PARTICIPATION GROUP (PPG)**

Minutes of meeting held Thursday 02 August 2018 at The New Village Hall  
Calverton

Thanks were recorded to Calverton Parish Council for use of the Village Hall whilst  
building work is being carried out at the Surgery.

1)Members present: Margaret Briggs, Lynda Britchford, Catherine Fewkes, Jeff Burgoyne  
and Bridget Hall (Practice Manager)

2)Apologies: Chris Archer, Nick Borrett, Audrey Booth, Enid Cox, Diane Frudd, Jackie  
Guyler, Chris Jackson, Pat Kingston, Susan Kernahan, Viv Sadler

3)Minutes of the last meeting were accepted as correct.

4)Practice News

Bridget Hall reported good progress by the builders –Elemental – on target for a  
Christmas completion.

New clinics for ear syringing and spirometry have been started,

Dr Bailey will not be returning to work owing to ill health.

Dr Richmond will replace some of Dr Baileys list from 24<sup>th</sup> September and Dr Chahal (a  
retired GP Partner) will act as a part-time Locum.

Paula King (Assistant Practitioner) who was previously a full time Paramedic with EMAS  
has renewed her Paramedic qualifications and will take up additional responsibilities  
within the Practice. Paula will see patients in the Treatment Room and undertake home  
visits on behalf of the GPs and also service the local Care Home.

Adrian Kennedy-former Practice Pharmacist-will be returning to the Practice in the near  
future.

5)Flu Clinics will start at the end of September on 3 Saturday mornings(see end of  
minutes for dates). Help from the PPG will be required to help direct patients and help  
with the completion of this years survey (it is a requirement of the GP Contract that this  
is carried out annually and the results discussed with the PPG to recommend any  
suitable changes to procedures)

Copies of the amended survey will be circulated for approval shortly. It was suggested  
that copies should be available to patients on the new reception desk when convenient  
and it was suggested that GPs and nurses give a copy to patients as they leave the  
surgery after their consultation and also possibly be circulated to organisations within  
the Practice area.

6)Report on the NNE CCG Patients Forum was given by JB.

The “Connect” patients advice and help organisation sponsored and financed by  
Nottinghamshire County Council and the proposed “Spring” project which will be starting

later this year and similar to the Connect programme but financed by Gedling Homes(part of the Jigsaw Group) were explained by their representatives.PPG members were outspoken about the “Spring” project as being creeping privatisation into the NHS.Connect offers 3 months help to patients needing help and also provides help with completing Attendance Allowance Claims.

7)Chairperson

JB reminded the members that whilst he was happy to Chair meetings at the Practice it was difficult to do this and take minutes at the same time.VS is doing an invaluable job in preparing most of the minutes but when Viv is not able to attend a meeting there is no one other than JB to cover.Suggestions for various activities involving patients and providing occasional help to the Practice could be instigated and it was suggested that responsibility for this be shared amongst PPG members.

JB will only resign from the position if someone else was willing to take over but he will still continue to keep members advised of other Practice Groups activities from his involvement as Chair of the NNE CCG PPG Forum and the relevant items from the NNE Clinical Cabinet of which he is one of two patients representing the 19 practices in the CCG.In addition he is a member of the Citizens Advisory Group of the Greater Nottingham Transformation Partnership made up of patient representatives from Nottingham City CCG,Nottingham West CCG,Rushcliffe CCG and Nottingham North & East CCG.

Suggestions and volunteers are welcomed and the situation will be further discussed at the next meeting.

8)Any other business.

Discussion took place re health checks for over 40 year olds.Could this service be added to prescription notes?

CF and LB queried the regularity of prescription issuing.Could 3 months medicines be given in certain cases?

Discussion took place re an accident in the Precinct which took 2 hours for EMAS to attend.EMAS prioritise all 999 calls and because a first responder was on hand it was not considered one of the most urgent priorities.

It was suggested that anyone missing an appointment(DNA-Did Not Attend) be texted reminding them that this had deprived another patient of an earlier appointment and had used up a valuable resource costing the Practice valuable time and money

Next meeting Thursday October 4<sup>th</sup> in the Village Hall at 2.15pm

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**Further Developments**

## **Flu Clinics**

These will be held on Saturday mornings 8.30am – 1.00pm

September 29<sup>th</sup>

October 13<sup>th</sup>

November 3<sup>rd</sup>

If you are able to help directing patients or can help them to complete the survey please contact Jeff - [harrybear@ntlworld.com](mailto:harrybear@ntlworld.com).

The Practice will again provide a breakfast cob each – to save time on the day please give your preference when confirming the date(s) you will be available (brown/white bread plus bacon/egg/sausage/tinned toms etc)

## **Further help required**

### New patient leaflet drop

The Practice needs to obtain medical records for new patients from their previous practice and also to register any one who is not already registered with a GP Practice.

If you are able to deliver leaflets etc please let me know before or at the next meeting.

Jayne Yeomans (Practice Secretary) will attend our next meeting with information targeting house numbers/roads which are not already registered

These are two ways for us to give practical help to the Practice – can you think of more?

